Overdrive Digital Library Basics
Provided by DPS Library Services

Learning Objectives:
● To increase student and teacher access to engaging online resources that connect with student interests.
● Increase teacher understanding of Overdrive eBooks to positively impact student reading time, access to the curriculum, and to personalize student learning.
● Learn how to preview and check out an Overdrive eBook.

How can ebooks and audio books support learning in my classroom and my life?
● Digital access anywhere anytime increases student access to engaging books, which can increase time spent reading and increase reading motivation.
● Audiobooks: Readalongs allow students to listen to someone else reading while following along with the text. Fully produced audiobooks also support reading fluency by providing access to model readers who have mastered inflection, dialect and difficult vocabulary and/or pronunciation. They also allow students below grade level to access the content of grade level texts.
● Enhance digital reading comprehension with digital annotation tools - write your notes, look up definitions, create bookmarks, change font size, connect to more resources to enhance digital reading comprehension.
● Digital Literacy Skills - our students need to be able to read and manipulate digital documents in order to prepare them for digital assessments.
● Students supports such as dyslexic font and zoom can enable greater access to texts.

What is Overdrive?
It’s a library of books! But it’s online. Overdrive provides many ways to search for a great book that you want to read. Once you find it, you can check it out and read it on your screen. When the book is due, it will automatically be removed from your checkouts.

Where do you find Overdrive books?
Go to http://dpsk12.lib.overdrive.com at school or at home and on any device.

Login:
For Staff: Use your normal DPS credentials- e.g. what you use for webmail, Lawson, etc.
For Students: Username is your district ID number. Password is your birthday in this format (day - 2 digits, month - 2 digits, year - 4 digits) for example, 08122006

Access from school and from home - Go to the website and log in. Start reading!
How do you find great books in Overdrive?
Below is the Overdrive Home screen. From here you can decide how you will search for a book. On the Home Page, notice Help? You will find helpful instructions there!
You can also look at your Account to see what you have checked out.

Overdrive Search Features:
From the Home Page, Search by Subjects, by Collections, or by Levels, or type in a Keyword and/or use the Advanced Search link.

Let’s search by Subject. Click that link and choose an interesting Subject.
On the left you can Filter your search. If you want to read a book today, choose Available Now. Or notice the book icon on each book? Black means it’s available, gray means it is checked out.
The above Search by Subject is for Biography and History, and then I chose Available Now. **Mouse over a title to see options** OR Click on the Book Title link to access the same information:

Options: Description of content, See a Sample, Add to wish list, Borrow the book.

**Checkout a Book (or 3):**
For this biography of Bruno Mars, you can:
- Read the Description *(recommended)*
- Listen to a Sample *(link below the cover) *(recommended)*
- Add it to your Wish List
- Borrow the book. After you read the book you can rate it using Stars.
- *Note that this book is a Read Along - a voice will read it to you as you read the words. *(see the words Read Along on the cover).*

You can check out up to 3 books at one time.
When you are reading the book, you can also click on the page, and then on the icons on the top (see screenshot on the right) to get the menu (shown above.)
You can search for a word in the book
You can increase the size of the page.

**Due Dates:**
When you are done reading a book, please return it so someone else can borrow it. In your Checkouts, you will see a link to Return the book. Or, the book will be checked in on the due date and you don’t have to do anything.

**Checkouts per book:**
Each book in the Overdrive collection has its own rules for how many people can check out that book at one time. Some books can only be checked out by one person at a time, while others can be checked out by 20 people at a time. The book publisher sets those limits.

You, as the patron, can see which books are available to check out from the catalog and which are not available at that time.