Overdrive Digital Library Basics
Provided by DPS Library Services

Learning Objectives:

How can ebooks and audio books support learning in my classroom and my life?

What is Overdrive?
It’s a library of books! But it’s online. Overdrive provides many ways to search for a great book that you want to read. Once you find it, you can check it out and read it on your screen. When the book is due, it will automatically be removed from your checkouts.

Where do you find Overdrive books?
Go to http://dpsk12.lib.overdrive.com at school or at home and on any device.

Login:
For Staff: Use your normal DPS credentials- e.g. what you use for webmail, Lawson, etc.
For Students: Username is your district ID number. Password is your birthday in this format (day - 2 digits,month - 2 digits,year - 4 digits) for example, 08122006

Access from school and from home - Go to the website and log in. Start reading!

How do you find great books in Overdrive?
Below is the Overdrive Home screen. From here you can decide how you will search for a book. On the Home Page, notice Help? You will find helpful instructions there! You can also look at your Account to see what you have checked out.

Overdrive Search Features:
From the Home Page, Search by Subjects, by Collections, or by Levels, or type in a Keyword and/or use the Advanced Search link.

Options: Description of content, See a Sample, Add to wish list, Borrow the book.

Checkout a Book (or 3):
- Read the Description (recommended)
- Listen to a Sample (link below the cover) (recommended)
- Add it to your Wish List
- Borrow the book. After you read the book you can rate it using Stars.

You can check out up to 3 books at one time.

Due Dates:
When you are done with a book you can return it. In your Checkouts, you will see a link to Return the book. Or, the book will be checked in on the due date and you don’t have to do anything.